

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
February 20, 2024 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A.** Notice filed with the Courier Post on June 30, 2023
- B.** Notice filed with the Burlington County Times on June 30, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present Ms. Melissa Arcaro Burns
Present Mrs. Jaclyn Barnes
Present Mrs. Jill Fallows Macaluso
Present Dr. Brooke Mailhiot
Present Mrs. Danielle Miller
Present Mrs. Claudine Morano
Present Mr. Maurice Weeks

Present Mrs. Cheryl Makopoulos, Vice President
Present Mr. Mark Villanueva, President

Present Mr. Andrew Li , Esq., Solicitor
Present Mr. Joseph Bollendorf, Interim Superintendent
Present Mr. James M. Heiser, Business Administrator/Board Secretary
Present Dr. Karen Benton, Asst. Superintendent of Curriculum, Instruction & Innovation

Present Dr. David Tate, Director of Special Education
Present Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session - 5:34 pm

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters
- Superintendent Search

Moved by: Mr. Weeks

Second: Mrs. Morano

Vote: Unanimous

VI. Return to Public - 6:55 p.m.

Moved by: Mrs. Makopoulos Second: Mr. Weeks Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-214

January 23, 2024 Executive Session

Moved by: Mrs. Miller Second: Mr. Weeks Vote: Unanimous

Approval of minutes for the following meetings attached as Exhibit #24-214

January 23, 2024 Regular Session

Moved by: Mrs. Miller Second: Mr. Weeks Vote: 8 - 0. Abstain - 1
Abstention: Mrs. Morano

B. Student Board Representative Reports

Lily Trakis and Alyssa Manousos, Freshman Class Liaisons, reported on the successes and upcoming winter sport events.

Angelo Boujaoude and Max Bernstein, Sophomore Class Liaisons, reported on the MLK day event LOVE fair and the student council's upcoming plans on working with some of the attending contributors.

Kyle Sumerson, Junior Class Liaison, updated the Board about upcoming spring concerts, the spring musical and a club called United Voices that focuses on anti-bullying.

Bhavika Verma and Jack Brittain, Senior Class Liaisons, updated the Board on the senior class working hard on college applications and college decisions being posted on the Class of 2024 Instagram page as well as the excitement about the upcoming senior trip.

C. President's Remarks - Mr. Villanueva recognized Black History Month.

D. Superintendent's Update

1. General Update - Mr. Bollendorf updated the Board encouraging attendance for the MHS musical this month, thanked Home and School for their continued support and then turned the floor over to Ms. Butler to recognize recent retirees including Karen Crandley, Deborah Vento, and Wayne Creitz.

E. Board Committee Reports - Questions and Comments

1. Ad Hoc Committee on Housing Development - Mark Villanueva updated the Board on a recent Ad Hoc meeting. Topics included new housing developments in the area and the possibility of a traffic study..
2. Communications - Melissa Arcaro Burns updated the Board on a recent communications meeting. Topics included social media presence, possibly

creating an official Instagram account, monthly Sun articles and topics for community forums.

3. Curriculum - Danielle Miller updated the Board on a recent Curriculum meeting. Topics included seal of biliteracy award, summer enrichment programming and the reunification agreement.
4. Finance and Operations - Mick Weeks updated the Board on a recent Finance and Operations meeting. Topics included reviewing the reunification agreement, job description updates, tuition rates for Pre-K & Kindergarten, review of a presentation from Fraytak, a budget update, and a review of a potential debt refunding.
5. Policy - Claudine Morano updated the Board on a recent policy meeting. Topics included second readings on policies concerning clubs, foundations, and parent organizations.

F. Off-Board Committee Updates

G. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weeks Second: Ms. Arcaro Burns Vote: Unanimous

2. Public Comment on Agenda Items

- a. Sarah Gerber, 8 West Maple Ave. - Ms. Gerber expressed concerns about communication with information about a potential referendum.
- b. Daniela Riggins, 620 N. Washington Ave. - Ms. Riggins expressed concerns about the timing as well as communication about a potential referendum.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mrs. Miller Second: Dr. Mailhiot Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secretary** - December, 2023 - Exhibit #24-215
2. **Treasurer's Report** - December, 2023 - Exhibit #24-216
3. **Cafeteria Report** - January, 2024 - Exhibit #24-217

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2023 attached as Exhibit #24-218

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,997,098.56 attached as Exhibit #24-219

Approval of Items 1 - 5

Moved by: Mrs. Morano Second: Ms. Arcaro Burns Vote: Unanimous

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- P9190 - Community Organizations and Clubs
- P9190.1 - Educational Foundation
- P9191 Booster Clubs
- P9210 Parent Organizations

MOTION:

I recommend that the Board enter and adopt on second reading the Policies listed above as Exhibit #24-220

Moved by: Mrs. Morano Second: Ms. Arcaro Burns Vote: Unanimous

B. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #24-221 for the 2023-2024 school year.

2. Burlington County Alternative School Placement for 2023 -2024

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #24-222 for the 2023-2024 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Approval of Items 1 - 2

Moved by: Mr. Weeks Second: Mrs. Makopoulos Vote: Unanimous

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-223.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$2,000 from Power Engineers to be used for the Moorestown Township Science Fair
- \$500 from S2S Communications Inc. to be used for the Moorestown Township Science Fair
- Guitars from Burlington Sheriff's Office with an estimated value of \$400 to be used for the music program.

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2023-24 school year as listed in Exhibit #24-224

4. Overnight Student Trip

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #24-225

MOTION:

5. Independent Contractor Agreement - Treasurer of School Monies

MOTION:

I recommend that the Board approve Jodi Lennon to serve as Treasurer of School Monies for the District and authorize the Business Administrator to execute an Independent Contractor Agreement.

6. Summer Enrichment Camp Prices

MOTION:

It is recommended that the board approve the following summer camp rates for the 2024-25 school year:

2024-2025 SUMMER CAMP RATES	
Half Day - Early	\$250
Half Day - Regular	\$265
Full Day - Early	\$455
Full Day - Regular	\$475

7. IPS/Extended K Rates

MOTION:

It is recommended that the board approve the following tuition rates for the 2024-25 school year:

2024-2025 TUITION RATES	
Preschool Program	\$3,700
Preschool Program - Reduced	\$1,000
Extended Day Kindergarten Program	\$4,200
Extended Day Kindergarten Program - Reduced	\$1,000

8. Middle School and High School Athletic Schedules - Spring 2024

MOTION:

I recommend the Board approve the Middle School and High School Spring 2024 athletic schedules as listed in Exhibit #24-226.

9. Substitute Staff Placement Agreement with ESS Northeast, LLC

MOTION:

I recommend the Board approve the substitute staff placement agreement with ESS Northeast, LLC as listed in Exhibit #24-227.

10. Emergency Building Use Agreement with Glen 605 LLC

MOTION:

I recommend the Board approve the emergency use agreement with Glen 605 LLC to operate facilities owned by Glen 605 LLC to be utilized during emergency situation and designated as a reunification site as listed in Exhibit #24-228

Approval of Items 1 - 10

Moved by: Mrs. Morano Second: Ms. Arcaro Burns Vote: Unanimous

D. Employee Relations

- 1. Creation of Position** - Exhibit #24-229
- 2. Abolishment of Position** - Exhibit #24-230
- 3. Appointments** - Exhibit #24-231
- 4. Substitutes** - Exhibit #24-232
- 5. Retirement** - Exhibit #24-233
- 6. Resignations** - Exhibit #24-234
- 7. Leave of Absence** - Exhibit #24-235
- 8. Movement on Salary Guide** - Exhibit #24-236
- 9. Presenters** - Exhibit #24-237
- 10. Athletics & Co-Curricular Clubs** - Exhibit #24-238
- 11. Refrigerant License Stipend** - Exhibit #24-239
- 12. Job Descriptions** - Exhibit #24-240
 - a) Assistant School Business Administrator
 - b) Assistant Principal
 - c) Confidential Administrative Assistant
 - d) Confidential Administrative Assistant of the Superintendent
 - e) EDC Office & Activities Assistant
 - f) Principal
 - g) Supervisor of Building & Grounds

Approval of Items 1 - 12

Moved by: Ms. Arcaro Burns Second: Mrs. Miller Roll Call: 9 - 0

X. Suspensions

A. Suspensions - Exhibit #24-241

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES #3

- Unsubstantiated
 - HS #8, WAMS #2

Moved by: Ms. Arcaro Burns Second: Mrs. Makopoulos Vote: Unanimous

XI. Informational Only

A. Enrollment Information - February 1, 2024

School	2022-2023	2023-2024
High School	1268	1260
Middle School	623	615
Upper Elementary School	869	884
Elementary Schools	<u>1135</u>	<u>1146</u>
Total	3895	3905

XII. Old Business

XIII. New Business

XIV. Public Comment

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

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Thank you for your consideration of others, and for taking the time to make your public comment.

A. Open Public Comment

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A motion is requested to open the floor for public comment.

Moved by: Mrs. Makopoulos Second: Mr. Weeks Vote: Unanimous

B. Public Comment

1. Kim Warren, Teacher at MHS, commended her colleagues at UES.
2. Kathy Nixon, Teacher at Baker, commended her fellow Baker colleagues.
3. Nicole Dancy, President of Home & School gave an update on all the latest Home & School events that have occurred. She also thanked both the Superintendent and Board president for their support and availability.
4. Tracy Nicolucci, Teacher at South Valley, commended her fellow SV colleagues.
5. Lynne Nicgorski, Teacher at the Middle School, commended her fellow WAMS colleagues.
6. Amy O'Connor, Teacher at Middle School and High School, commended her colleagues at MHS.
7. Jessica Noguera, Teacher at High School, commended her colleagues at Roberts.
8. Cecelia Coleman, 215 E. Main St. - Ms. Coleman expressed concern for the superintendent search and when it will begin.
9. Kate Wilson - Ms. Wilson expressed her opinion about communication for a potential referendum.
10. Lisa Trapani, President of the Moorestown Education Association, recognized colleague Spring Williams, voiced appreciation for Home & School's continued support, and expressed her interest in discussing the district's needs over the next few years.

C. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mrs. Makopoulos Second: Dr. Mailhiot Vote: Unanimous

XV. Good of the Order

XVI. Adjournment - 8:30 pm

Moved by: Ms. Arcaro Burns Second: Mrs. Miller Vote: Unanimous